

GUESTROOM RESERVATION REQUEST



Doubletree Hotel San Jose
2050 Gateway Place, San Jose, California 95110
Main: 408.453.4000 Fax: 408.437.2899
Email: dtsj_info@hilton.com * www.DTSJ.com
Catering: 408.437.2806 * Event Services: 408.437.2800 * Sales: 437.2807

(Submit one form for each guest room required.)

NAME		HHONORS#	
TITLE		FREQUENT FLYER#	
COMPANY	Gelato Meeting 2007	# OF PEOPLE	
STREET			
CITY		STATE	ZIP
PHONE		FAX	
EMAIL			

ARRIVAL INFORMATION

VIP TYPE: Please Select VIP Type

BUSINESS PURPOSE

ARRIVAL DATE **ARRIVAL TIME**

DEPARTURE DATE **CITY/AIRLINE/FLIGHT#**

SRP CODE **ROOM RATE** \$149.00 **PARKING RATE** INDIVIDUAL ON OWN

LIMO SERVICE

BILLING INFO

INCIDENTALS

***NOTE:** Reservation requests must be accompanied by a credit card for guarantee purposes unless direct billing is established in advance with Finance.

CREDIT CARD # **EXP DATE**

NAME ON CARD VISA MC AMEX DIS

ROOM TYPE (must be specified below) **BUILDING LOCATION**

Non-Smoking King

If you would anything other than a Non-Smoking King, please contact Andrew Schuh (aschuh@gelato.org). Other options may be available.

SPECIALTY SUITE (PLEASE SPECIFY)

SPECIAL REQUESTS

AMENITIES

ARRIVAL	AMENITY DELIVERY TIME	TURNDOWN
ORIGINATOR		DATE/TIME /
APPROVED BY		(signature of DOS, DOC, DOCS, DOFO, DORM, EAM or GM prior to forwarding to Reservations for VIP)
FOR RESERVATIONS USE	ENTERED BY	DATE
CONFIRMATION #		

REGULAR DISTRIBUTION: Reservations

VIP DISTRIBUTION: Reservations, Housekeeping, Guest Services, Room Service, Exec Office, Front Desk, Finance, Pastry Shop